West Madison Little League

Board of Directors Meeting Minutes
Sunday, November 22, 2009

Members Present: Jordan, Lenoch, McNamara, Smith, Zwaska, Norton, Steeves, Miller, Hunter, Chitwood, Heneghan, Newburg, Metcalf and Battista.
Members Absent: Tomczak, Wood

Guests Present: None

Call to Order: The meeting was called to order by President Heneghan at 5:10 PM, following a tour of the new multi-purpose building project at the fields.

Minutes of Previous Meetings: motion, second and carried to approve minutes of the Oct. 18 meeting as distributed.

Financial Reports: Zwaska reported on various cash positions and briefly reviewed the new fiscal year budget tracking report. All is in good order. Jordan noted that sponsor renewal letters will be going out in the next week.

Operations Reports:

- **Building Project Construction**: Zwaska reported all is moving along according to plan and thanked Steeves and Chitwood for their assistance in overseeing daily construction. He noted that while there are many ideas for enhancements already, we need to get the basics completed before we tackle any new items.
- **Building Project Financing:** Heneghan reported that construction loan funds all in order and things are proceeding smoothly.

- **Commemorative Brick Fund Raising Campaign**: Heneghan inidcated the committee will be meeting soon to finalize this fund raising campaign with the hope of kicking it off to membership in mid-December**.** There was a brief discussion about additional sponsorship opportunities such as the rain garden, picnic pavilion, storage building, etc. The committee will discuss these options, as well. It was agreed that Battista should distribute a Constant Contact Member e-Newsletter within the next week to bring all members up to date on the building project and remind all that end of season donations to WMLL for tax purposes would be greatly appreciated.

- **Registration Update for 2010:** Norton indicated all is moving along well with plans for the new online system for the regular season. He asked Board members to follow through with individual testing of the "test site" as soon as possible and to report back with any issues. A number of speciific items are being reviewed such as, handling the grandfather clause players in the online system, league maximums for the future, etc. The current plan is to do a postcard mailing to all 2009 players to alert them to the new online system, as there will not be a standard mailing of a registration packet as in the past.

- **Sponsorship Update:** Jordan reported that all renewal letters will be going out in the next week. He distribuited a revised database of sponsor info and asked each board member to assist in filling in any missing information on specific sponsors. 2009 team sponsor plaques have all been distributed, mainly by Priority Mail.

Administrative Reports:

- **President's Report:** Heneghan reminded board members about maintaining confidentiality of salary related information.
- **VP-Baseball Report:** Miller noted he will be scheduling a Baseball Operations Committee Meeting in December
- **VP-Softball Report:** Metcalf noted the softball committee will be scheduling a meeting soon

Other Business:

- **2010 Board Responsibilities** -- Heneghan reviewed the current board responsibility list for 2010 and asked directors to volunteer for the three unfilled roles for 2010.
- Bowlathon: Jordan reminded everyone about the Bowlathon Fund Raiser on Valentine's Day (2-14-10).

Adjourn: The meeting was adjourned at 6:10 PM

Next Meeting: Sunday, Dec 13, 6:30 PM, Vitense